

# The Constitution

City of Wolverhampton Council

OUT OF DARIEST

**PART 1 - SUMMARY AND EXPLANATION**

Summary and Explanation (5 - 8)

**PART 2 - ARTICLES OF THE CONSTITUTION**

Article 1 - The Constitution	(9 - 10)
Article 2 - Councillors	(11 - 14)
Article 3 - Citizens and the Council	(15 - 16)
Article 4 - The Full Council	(17 - 20)
Article 5 - The Mayor and Deputy Mayor	(21 - 22)
Article 6 - The Cabinet	(23 - 28)
Article 7 - Overview and Scrutiny Arrangements	(29 - 40)
Article 8 - Regulatory and Other Committees	(41 - 46)
Article 9 - Governance and Ethics Committee	(47 - 48)
Article 10 - Joint Arrangements	(49 - 50)
Article 11 - Employees	(51 - 58)
Article 12 - Decision Making	(59 - 62)
Article 13 - Finance, Contracts and Legal Matters	(63 - 64)
Article 14 - Review and Revision of the Constitution	(65 - 66)
Article 15 - Suspension, Interpretation and Publication of the Constitution	(67 - 68)
Schedule 1: Description of Cabinet Arrangements	(69 - 70)

**PART 3 - RESPONSIBILITY FOR FUNCTIONS**

Responsibility for Functions	(71 - 118)
Delegations to Employees	(119 - 120)
Delegations to the Chief Executive, Deputy Chief Executive and Directors	(121 - 122)
Delegations to the Chief Executive	(123 - 128)
Delegations to the Chief Operating Officer and Solicitor to the City Council	(129 - 132)
Delegations to the Director of Finance	(133 - 136)
Delegations to the Executive Director of Families	(137 - 144)
Delegations to the Director of Public Health	(145 - 148)
Delegations to the Director for Regeneration	(149 - 156)
Delegations to the Director of City Housing and Environment	(157 - 174)
Delegations to the Director of Pensions	(175 - 176)
Schedule of Human Resources Delegations	(177 - 180)

**PART 4 - PROCEDURE RULES**

Full Council Meetings Procedure Rules	(181 - 208)
Cabinet Procedure Rules	(209 - 216)
Overview and Scrutiny Procedure Rules	(217 - 238)
Access to Information Procedure Rules	(239 - 244)
Protocol for Recording and Filming of Meetings and the Use of Social Media	(245 - 246)
Protocol for webcasting	(247 - 250)
Budget and Policy Framework and Policy Procedure Rules	(251 - 254)
Protocol for Appointing to the Offices of Mayor and Deputy Mayor	(255 - 256)
Financial Procedure Rules	(257 - 288)
Contract Procedure Rules	(289 - 320)
Employee Employment Procedure Rules	(321 - 326)

**PART 5 - CODES OF CONDUCT AND PROTOCOLS**

Code of Conduct for Councillors	(327 - 340)
Planning Committee Code of Conduct for Councillor and Employees	(341 - 348)
Code of Conduct for Employees	(349 - 360)
Protocol for Councillors/Employee Relations	(361 - 374)
Code of Corporate Governance	(375 - 390)

**PART 6 - COUNCILLORS' ALLOWANCE SCHEME**

Councillors' Allowances Scheme	(391 - 402)
Parental Leave Policy for Councillors	(403 - 406)

**GLOSSARY OF TERMS**